



TOWN OF JONESBORO

160 Industrial Drive • Jonesboro, LA 71251

Phone: (318) 259-2385 • Fax: (318) 259-4184

**PUBLIC REQUEST FORM**

Date of Request: \_\_\_\_\_

**Requester Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Type of Request (check all that apply):**

☐ Public Records Request (per Louisiana Public Records Law)

☐ General Information Request

☐ Service Request / Concern

☐ Other: \_\_\_\_\_

**Description of Request:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Preferred Method of Response:**

☐ Pick Up in Person

☐ Mail

☐ Email

☐ Fax

Signature of Requester: \_\_\_\_\_ Date: \_\_\_\_\_