Town of Jonesboro Utility Department – Continued

---- FOR NEW SERVICE APPLICATIONS ----

Type of Service: [ ] Residential [ ] Commercial [ ] Government [ ] Religious

Service Requested: [ ] New Connection [ ] Transfer/Move [ ] Bulk Water

Residency: [ ] Owner [ ] Renter [ ] Contractor Inside City Limits? [ ] Yes [ ] No

Driver's License #: _____ State: _____ SS# (last 4): _____

Business Tax ID (if applicable): _____ Alerts? [ ] Yes [] No

---- ADDRESS CHANGE ----

New Mailing Address: _____ City/State/Zip: _____

---- NAME CHANGE ----

Previous Name: _____ New Name: _____

Reason/Documentation: _____

---- VACATION SERVICE ----

Start Date: _____ End Date: _____ Notes: _____

---- BULK WATER REQUEST ---- Location/Delivery Point: _____

Date Needed: _____ Gallons: _____

---- FINAL BILL & REFUND REQUEST ----

Final Service Date: _____ Forwarding Address: _____
Refund Payable To: _____

Section 3 – Customer Acknowledgment

I understand that failure to receive my bill does not exempt me from timely payment. It is my responsibility to contact the Town of Jonesboro Utility Department if I do not receive my bill.

Customer Signature: _____ Date: _____

For Office Use Only

Valid ID Verified: [] Yes [] No Date of Birth: _____ DL: _____

Refund Amount: $_____ Check #: _____ Balance Due: $_____ Rep: _____

TOWN OF JONESBORO UTILITY DEPARTMENT

160 Industrial Drive • Jonesboro, LA 71251 (318) 259-2385

UTILITY SERVICE REQUEST FORM
(For New Service • Address/Name Change • Vacation Service • Bulk Water • Refund Requests)

Section 1 – Customer Information

Date: _____ Account Name: _____

Account Number (if applicable): _____ Service Address_____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____

Primary Phone: _____ Alternate Phone: _____

Email Address: _____

[] Check here if mailing address is the same as service address

Section 2 – Service Request
Please select one or more:

      [ ] New Service Application (Residential / Commercial / Government / Religious)

      [ ] Change of Mailing/Billing Address

      [ ] Name Change Request

      [ ] Vacation Service Request (temporary suspension)

      [ ] Bulk Water Request

      [ ] Final Bill & Refund Request

The Town of Jonesboro is an Equal Opportunity Service Provider